Hanze

Course: Business Administration 1 credits: 5

Course code	IFCP18BAD1A
Name	Business Administration 1
Study year	2026-2027
ECTS credits	5
Language	English
Coordinator	J. Vos
Modes of delivery	Tutorial
Assessments	Business Administration 1 - Computer, organised by STAD examinations

Learning outcomes

1. The student describes and applies the appropriate journal entries for a trading company's financial facts and occurrences and explains the outcomes.
2. The student prepares and explains a trading company's trial balance.
3. The student describes and explains the accounting cycle.
4. The student describes and explains the interrelationship between the balance sheet, the profit and loss account and the cash flow statement.

Content

This module provides an introduction to the accounting methods of a small business enterprise. It addresses the basics of administration and bookkeeping techniques. Further, the use of the general ledger, journal entries is explained, as are all other pertinent financial statements.

Example of professional tasks and products:
1. Administrating a business
2. Using the general ledger, doing entries into the journal
3. Closing a ledger, trail balance and final statements
4. Maintaining the P&L and understanding cash flow statements

Included in programme(s)

International Finance & Control

School(s)

Business & Law

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